



## **General Information**

### **2016 Oak Hill RiverFest**

### **Saturday, May 7, 2016**

In order to assure a successful day, we have compiled the following general information. If you have any questions that day, please feel free to ask a festival representative. Thank you for your cooperation.

**Display spaces are available at a fee of \$35.00 per space. 10' x 10' spaces. All fees must be paid in advance by April 15, 2015.**

**Type of Crafts: Only handmade or homemade crafts are allowed. If a question arises, you will be requested to demonstrate the craft.** You will be asked to leave if unable to provide the demonstration. "Craft" is defined as a manual skill. Your craft is not the resale of items marketed to you as a vendor nor the products of a direct sales company.

**Check-in Process:** You may check-in on Friday, May 6<sup>th</sup> from 3:00 to 6:00 p.m. You may setup your display, canopy, etc. **Do not leave your crafts overnight. There is no security.** Set up on Saturday starts at 7:00 a.m.

**Crafter Parking:** You will receive a "Reserved" parking pass. You are only allowed to park in the designated area for crafters. Handicap spaces are available with the appropriate sticker on your vehicle.

**Festival Hours:** You are required to be completely setup by 8:30 a.m., including the parking of your vehicle. **Also, you are required to stay until 4:00 p.m.** The Craft Festival hours are 9:00 a.m. to 4:00 p.m.

**All mileage listed is approximate**

**Directions: From North,**  
I-95 South to Exit 244, FL 442  
Turn Left to Edgewater/Oak Hill (3.9 mi)  
Turn Right on US 1 @ Chic fil A  
Go Appx. 7 miles (past the Flea Market)  
Turn Left on Church St., go 2 blocks  
Turn Left on Gaines St. to Mary Dewees Park

**Directions: From South:**

I-95 North to Exit 231  
Turn Right to Oak Hill/Scottsmoor on Stuck Way Road (3 mi)  
Turn Left on US Hwy. 1 (6.6 mi)  
Turn Right onto E. Church Street (.2 mi)  
Turn Left on S. Gaines Street and Mary Dewees Park is on left.

**Traffic Control:** Every effort will be made to control the flow of traffic for both the crafters and shoppers. Your patience is appreciated.

**Park Setting:** This is a family event. Parents are responsible for their child. No alcoholic beverages are allowed. **There is no smoking permitted under the pavilions.**

**Animals:** This is a pet friendly event with the following conditions:

- All dogs must be on leash with tags and owner must clean up after their dog.
- At the discretion of the Event Supervisor, dog/owner can be dismissed from the event if the animal is a nuisance or hazard to other participants or if owner abuses dog.

**Florida State Sales Tax:** You are responsible for collecting and reporting sales tax.

**No refunds–Non-transferable.**

**Deadline:** You must be registered no later than 5:00 p.m. on April 15, 2016. If you have any questions, please contact:

\_\_\_\_\_  
**Florida State Sales Tax:** You are responsible for collecting and reporting your own Florida State Sales Tax.

## **All crafters are required to remain until the end of the festival at 4 p.m.**



# 2016 Oak Hill RiverFest – May 7, 2016 Vendor Registration Form

Responsible Person's Name(s) \_\_\_\_\_ Day Phone No. \_\_\_\_\_

Name of Company (Vendor name) \_\_\_\_\_  
(print name) (with area code)

Mailing address \_\_\_\_\_  
Street City State Zip

Email \_\_\_\_\_ Your Florida State Tax Number: \_\_\_\_\_ See General Information.

Special Request: \_\_\_\_\_

Indicate type(s) of craft(s) you will be selling, indicate as many as apply to you or your group and describe:

Art Work \_\_\_\_\_ Floral \_\_\_\_\_ Wearable Art \_\_\_\_\_  
Ceramics \_\_\_\_\_ Jewelry \_\_\_\_\_ Wood Items \_\_\_\_\_  
Needle Work \_\_\_\_\_ Other \_\_\_\_\_

**Only handmade or homemade crafts are allowed. If a question arises, you will be requested to demonstrate the craft. You will be asked to leave if unable to provide the demonstration. "Craft" is defined as a manual skill. Your craft is not the resale of items marketed to you as a vendor nor the products of a direct sales company.**

***PLEASE READ CAREFULLY BEFORE SIGNING***

I/We, the undersigned, hereby acknowledge that I/we have been informed of the nature of the above described activity, and I/we hereby acknowledge our understanding of any and all risks involved in the above described activity, and hereby agree to assume all risk and hazards incidental to the conduct of the above described activity, including transportation to and from said above described activity. Further, I/we, the undersigned, do hereby release, absolve, indemnify, and agree to hold harmless and forever discharge the Oak Hill RiverFest, the event director, The Oak Hill Community Trust, Burns Science and Technology Charter School, the City of Oak Hill and all of their respective officers, board members, employees, volunteers, agents, sponsors, representatives and successors for any and all damages and injuries caused or incurred as a result of our participation in the above described activity.

Date \_\_\_\_\_ Artist's Signature \_\_\_\_\_

Please complete & return with \$35.00 payment to:  
Oak Hill Community Trust  
P. O. Box 11  
Oak Hill, FL 32759

**Entry Fee is \$35.00 per 10 x 10 space. No refunds.  
Make checks or money order payable to:  
OAK HILL COMMUNITY TRUST**

<b>For Official Use Only</b>	
Date Payment Received _____	
Amount _____	
Check No. _____	
Receipt No. _____	

**Registration form and fees must be received by 5:00 p.m., April 15, 2015**  
If you have any questions, please contact: \_\_\_\_\_

*Thank you for making this event successful!*